

Terms and Conditions of Business

General

1/ Electrical safety. Should it become necessary to carry out further work in addition to any planned work to ensure the continued safe use of the electrical installation, the customer will be advised of any remedial work required. A separate quotation for the extra work would be submitted to the customer and, with the customer's approval, the work carried out. For reasons of electrical safety, it may be necessary in certain circumstances to suspend work until remedial works have been carried out.

2/ Making-good etc. Whilst every care will be taken, Assured Electrical accepts no responsibility for any necessary damage caused to the fabric of the building. Preliminary making-good will be carried out if required including the re-laying of flooring and floor coverings. Professional redecoration and re-laying of special floors or floor coverings is outside the scope of any work undertaken by Assured Electrical.

3/ Cleaning and site clearance. The work area will be kept as tidy as is reasonably possible throughout the duration of any work and cleaned at the end of each working day. Any refuse, (rubble, redundant equipment, etc.) will be left in appropriate refuse sacks for disposal by the client unless any prior agreement has been made regarding the disposal of such refuse.

Charges

4/ Basis of charges. The charge shall be based on either:

- a/ a time and materials basis calculated on current rates and prices set out by Assured Electrical.
- b/ a fixed price quotation.

Rates and quotations may be agreed verbally or in writing.

5/ Charging period. Rates are charged in one hour increments with a minimum charge of one hour. Part-hours are chargeable as a full hour's rate.

6/ Materials and parts charged. Parts and fittings held in stock by Assured Electrical shall be charged to the customer at the current selling price. Materials collected from a merchant will be supplied to the customer at the cost price. All materials and parts supplied shall remain the property of Assured Electrical until full payment has been received for the work carried out.

7/ Parking, congestion charging, tolls. Parking charges and special costs such as congestion charges will be charged to the customer.

Payment

8/ Advance payments. Assured Electrical shall reserve the right to require a deposit to be paid before commencement of work.

9/ Collection of payment. Full payment shall be due and made available immediately on completion of work.

10/ Overdue accounts. Assured Electrical shall reserve the right to employ the services of solicitors and/or debt collection agencies where appropriate to recover unpaid debts. Costs incurred in recovering monies owed will be chargeable to the debtor. Assured Electrical shall reserve the right to remove any equipment deemed to be the property of Assured Electrical at any time should payment for work carried out become overdue.

Acceptance of terms and conditions

11/ Instruction to commence work. Any instruction given to Assured Electrical to proceed with work, either in writing or verbally, will be taken as acceptance of the above Terms and Conditions of Business.